**Pre-booking request 2023-2024**

**Tenant candidate identity :**

Name:

Forename:

Nationality:

Date of birth: Place of birth:

Address:

Code postal :

City: Country:

Tenant Mobile Phone *(mandatory and different from the guarantor)* :

Email tenant *(mandatory and different from the guarantor)*:

Desired date of entry into the premises:

Approximate rental period:

Parking space required\*:  Yes(\*) No (\*)

Registration: Brand: Model: Color:

**If Physical Guarantor**  *Or person to contact* 

Name:

Forename:

Nationality:

Date of birth: Place of birth:

Address:

Code postal :

City: Country:

Landline telephone guarantor:

Mobile phone guarantor:

Email guarantor :

Relationship with the candidate:

Profession :

Employer:

Typeof contract :  CDI CDD Liberal profession

Monthly net income:

**If Guaranteed online :**  GarantMe  Studapart

**Studies/Company**

Establishment and city in which you will study:

Training and diploma prepared:

Nbr years of study planned:

What year for 2023-2024 (1st, 2nd...) ? :

Company (if trainee or employee):

**Desired accommodation:**

 T1 19m² (586€)  T1 22m² (617€)  T1 25m² (639€)  T2 29m² (730€)

*The rents mentioned above do not* *include the water/electricity package at 59€ / month.*

*\* The parking space is in supplement of 50€ / month.*

**Pre-booking request: list of documents to be provided**

Documents to be provided by the tenant

* Photocopy valid identity card or passport

If the tenant is not a national of an EU member country, a copy of the residence permit

* Photocopy student card or proof of enrolment in a school in Montpellier
* Recent passport photo (less than 6 months)
* Tenant's Bank Identity Statement
* A certificate of comprehensive home insurance (to be returned or brought back no later than the day of entry into the accommodation).

Guarantee for the rental :

* If the tenant can prove income covering 3 times the amount of the rent:
* Photocopy of the last 3 payslips or accounting document justifying income
* Photocopy of the last tax notice for employees (4 pages)

* If the tenant has a physical guarantor residing and working in France:
* Photocopy of both sides of valid identity card or passport
* Bank Identity Statement of the guarantor for setting up direct debits and / or refund of deposit
* Proof of address less than 3 months old (water, electricity, gas, landline telephone, rent receipt, housing tax, property tax)
* Photocopy of proof of income representing 3 times the amount of rent (last 3 payslips or accounting document)
* Photocopy of the last tax notice (4 pages)
* Deed of joint and several surety, **copied by hand by the guarantor** (model sent after validation of the file). Deed that will have to be obtained again if the lease is renewed or if new lease.
* **For foreign students who do not have** proof of income and who do not have a guarantor working and residing in France, you need to submit a GARANTME file (www.garantme.fr).

**Application fees by check or bank transfer in the amount of 280 euros**

*(Payment possible only after validation of the file by the Residence).*

 I hereby enclose a check, payable to Odalys Résidences, in the amount of 280 € corresponding to the administrative fees.

Or

 I make a bank transfer of 280 € to the bank account Odalys Résidences specifying the mention "FDD Last Name First Name" (RIB provided after validation of the file).

In case of cancellation on my part, the payment of the administrative fee will be retained as the booking fee.

*Exception: in case*  of failure of the *exams (bac or other diploma) or non-admission to the university / institution of higher education and subject to presentation of proof, the application fee will be refunded.*

Done at ............................................. The......................................

Signature :

**The entire duly completed file and supporting documents must be sent to the following address:**

**ARTFX CAMPUS – 145 RUE DE LA GALERA 34090 Montpellier or by email at** [**campusartfx@odalys.fr**](mailto:campusartfx@odalys.fr)